



FOUNDING MEMBERS MEETING 05

August 28th 2008, 10:30 to 17:00

Location : BRUSSELS, 52, Av Cortenbergh

Present

ACCIONA : Javier Mardaras
ARUP: Marta Fernandez
BOUYGUES CONSTRUCTION: Claude Lenglet, Paul Cartuyvels
CSTB: Luc Bourdeau
D'APPOLONIA: Stefano Carosio
EDF : Alain Marti
MOSTOSTAL : Juliusz Zach
PHILIPS : Bruno Smets
ST-GOBAIN: Roger de Block
STIEBEL-ELTRON: Kai Schiefelbein

Excused ISOFOTON : Faustino Martin

Review of FMM04 minutes and agenda of the day

Minutes and agenda are accepted

Introduction of Philips Lighting by Bruno Smets

Philips has joined the Founding Members, and accepted the statutes. Bruno introduces Philips Lighting with a presentation. He states the changes occurring in their domain and the importance to be in relation with construction.

Founding Members

Isofoton finally did not sign because of company new management decisions.

Acciona proposes Keraben or Q-Cell as a replacement.

Several members express the fear that it would postpone once again the creation of the Association.

It is agreed that important companies like Q-Cell may be proposed a seat in the Steering Committee. After some discussion it is also agreed that we will go on with the nine present Founding Members.

Review of INPIA Statutes last version

Alain explains that having 9 founding members instead of 10 implies to decrease the Steering Committee to 30 persons, proposing the following balance:

Executive Board: 9

Elected Members: 21 Industry: 9, Research and Universities: 5, SMEs: 4, Clients and Users: 3

This distribution is accepted by all present members

No fee will be asked for 2008 to members.

Luc notices that the preamble previously existing in the statutes has disappeared from the last versions.

It is agreed by all that a preamble (explicitly stating the relation with ECTP) is needed. Correction will be made in the last version.

The second General Assembly (in fact the first one with members being present) will be scheduled as taking place at the latest a year after legal creation of the Association.

Lawyers account: expenses already made, provisions

Alain and Claude will discuss the lawyers' fee with him on September 9th. It is recalled that initial figures were stated as 4000 euros.

Much higher figures (15000 euros) have been stated in a recent letter from the lawyer.

(Until now two payments were made: 1000€ by Acciona and 1000€ by Maxit).

The final cost will be shared equally between founding members, with direct payment by each company to the lawyer according to the specific accounting rules of each company.

Defining a Treasurer

Statutes clearly say that the Treasurer should be one of the Founding Members. Acciona, Bouygues and EDF ask to all other partners to be candidate, preferably a large company.

No name is found during the meeting.

It is decided that partners should think it over as soon as possible, in all cases before next meeting. If no one wants to take this responsibility Acciona, Bouygues and EDF will propose a solution.

Statutes will state that the Treasurer mandate lasts two years.

Stiebel Eltron says that smaller companies like them will not be able to take the treasurer responsibility. Founding Members agree.

Candidature and secretariat tasks

A person has been recommended by C Lesniak and Javier has already met her. She is an expert in marketing and communication and could be hired fast.

Claude recalls that to do so we will need an office in Brussels, someone who takes care of her daily job, a legal structure to recruit her, a job description.

It is proposed to meet her in Brussels possibly on September 9th. (Claude will call her). A job description will be needed and Marta proposes to help for that.

Roger mentions that a temporary but easy solution for secretariat is possible with secretary shared offices.

Secretary tasks could certainly be shared with ECTP. Everyone, including Luc, is ok with this idea. It would also facilitate relations with ECTP.

Letter to Commissioner Potocnik

The letter was not sent because it included Isofoton and Philips was not yet among those who signed.

Acciona recalls that this letter is important. It should be reviewed, probably after the expected meeting with Mr Silva Rodriguez will have taken place.

Reference documents: first presentation of Scope and Vision

Claude presents the first version of a Scope and Vision document that has been started with the participation of EDF. It will integrate elements from the so-called "Proposal Draft Document" that was written by Acciona.

A first part has been sent to all (p. 1 to 19).

Claude asks for comments from all founding members.

The "word" file will be sent before September 5th for review and comments by all. Claude asks for comments in the following two weeks. A revised version taking these comments in account will then be sent before next meeting.

Possible conflicting points will be discussed with members during next meeting.

During that time other chapters will be written, in order to reach a complete scope and vision document as soon as possible.

Each member will be asked a half-page description stating the reasons of its company participation in E2B.

Claude will send Bouygues description as an example

Reference documents: website

Should be updated, in particular concerning documents in which Isofoton appears.

Claude will work out the reference powerpoints documents.

Next FMM meeting

Has been fixed to:

October 13th

10:30 to 17:00

Bouygues offices (Brussels)